

Procedure for attending the shareholders' meeting via electronic meeting (E - AGM)

Shareholders or proxies who wish to attend the Meeting are required to submit the identity verification documents as specified to the Company no later than April 23, 2026. After the Company has verified and confirmed the completeness and accuracy of the information in accordance with the list of shareholders entitled to attend the Meeting as of the Record Date, the electronic meeting service provider will send the meeting access link and the user manual to the e-mail address provided to the Company. The link will be sent one (1) day prior to the Meeting date.

➤ Notification of intention to attend the Meeting via electronic means

Shareholders who wish to attend the Meeting via electronic means are required to notify their intention to attend the Meeting by one of the following two (2) methods:

1. Submission of the required information via e-mail or postal mail; or
2. Submission of the required information via the Company's website or QR Code.

➤ In the case where shareholders wish to notify their intention to attend the Meeting via electronic means (E-AGM) by e-mail or postal mail

1. Please complete the Registration Form for attending the Meeting via electronic means (E-AGM) (Attachment No. 9). Shareholders are requested to clearly specify their e-mail address and mobile phone number for the purpose of registration and access to the Meeting system.
2. Please attach copies of identification documents to verify the right to attend the E-AGM as follows:

2.1 Individual Shareholders

- In case the shareholder attends the Meeting in person via electronic means (E-Meeting):
 - A copy of a valid government-issued identification document, such as a national identification card, government officer identification card, driver's license, or passport. In the case of any change of name or surname, please attach supporting evidence. The copy must be certified true and correct by the shareholder.
- In case the shareholder appoints a proxy to attend the Meeting via electronic means (E-Meeting):
 - A completed Proxy Form attached to the Notice of Meeting, duly filled in and signed by both the grantor and the proxy, with proper duty stamp affixed;
 - A copy of a valid identification document of the grantor, such as a national identification card, government officer identification card, or passport (in the case of a foreign shareholder), certified true and correct by the grantor;
 - A copy of a valid identification document of the proxy, such as a national identification card, government officer identification card, or passport (in the case of a foreign proxy), certified true and correct by the proxy.

2.2 Corporate Shareholders

- **In case the authorized signatory of the juristic person (Director) wishes to attend the Meeting in person via electronic means (E-Meeting):**
 - A copy of the certificate of juristic person registration of the shareholder, issued not more than one (1) year prior to the date of the Shareholders' Meeting, certified true and correct by the authorized signatory of the juristic person (Director);
 - A copy of a valid identification document of the authorized signatory (Director), such as a national identification card, government officer identification card, or passport (in the case of a foreign national), certified true and correct.
- **In case the juristic person appoints a proxy to attend the Meeting via electronic means (E-Meeting):**
 - A completed Proxy Form attached to the Notice of Meeting, duly filled in and signed by the authorized signatory of the juristic person (grantor) and the proxy, with proper duty stamp affixed;
 - A copy of the certificate of juristic person registration of the shareholder, issued not more than one (1) year prior to the date of the Shareholders' Meeting, certified true and correct by the authorized signatory of the juristic person (Director);
 - A copy of a valid identification document of the authorized signatory (Director), such as a national identification card, government officer identification card, or passport (in the case of a foreign national), certified true and correct;
 - A copy of a valid identification document of the proxy, as specified for individual shareholders above.

In the event that any of the above documents or evidence is not in Thai or English, the shareholder shall provide an English translation duly certified as true and correct by the shareholder or, in the case of a juristic person, by the authorized signatory of such juristic person.


3. Submission of Documents

The notification of intention to attend the Meeting via electronic means (Item 1) together with identification documents and supporting evidence (Item 2) must be submitted to the Company no later than April 23, 2026 via the following channels:

- E-mail: corp_secretary@demco.co.th
- Postal mail: Company Secretary
DEMCO Public Company Limited
59 Moo 1, Suan Prik Thai Subdistrict,
Mueang Pathum Thani District, Pathum Thani Province 12000

➤ **In the case where shareholders wish to notify their intention to attend the Meeting via electronic means (E-AGM) through the website or QR Code**

1. Please notify your intention to attend the Meeting via Web Browser (Google Chrome) by accessing the following link:

Scan QR Code	Access to the below Link
	https://demco.thekoble.com/agm/emeeting/index/1

2. Fill in the shareholder's information:
 1. Securities Account Number
 2. First Name (without title). If the shareholder is a juristic person, this field is not required.
 3. Last Name (in the case of a juristic person, please specify the juristic person's name in this field)
 4. National Identification Card Number
 5. Attach the Company Affidavit / Certificate of Incorporation (in the case of a juristic person)
 6. Select to accept the terms and conditions and consent to the access of personal data
 7. Click "Confirm"
3. Verify the shareholder's name and number of shares. If the information is correct, please provide the following details:
 1. Full Name (in English)
 2. E-mail address (to receive the meeting access link)
 3. Mobile phone number

In case the shareholder attends the Meeting in person: please specify the shareholder's mobile phone number.

In case of proxy appointment: please specify the proxy's mobile phone number for meeting access.
 4. Select the type of meeting participation:
 - Attend the Meeting in person via E-AGM
 - Appoint a proxy to attend the Meeting via E-AGM
 - Appoint an Independent Director as proxy
 5. Click "Next"

- **In case the shareholder attends the Meeting in person via E-AGM**

Please prepare and upload the supporting documents for identity verification as follows:

1. A copy of a national identification card, passport, or other valid government-issued identification document;
2. Other supporting documents (if any), such as the Company Affidavit / Certificate of Incorporation (in the case of a juristic person);
3. Click "Next";
4. The system will display the message "Your information has been successfully submitted." Please verify your name, surname, and number of shares once again;
5. Close the window to complete the notification of intention to attend the Meeting.

- **In case the shareholder appoints a proxy to attend the Meeting via E-AGM**

Please prepare and upload the supporting documents for identity verification as follows:

1. A copy of a national identification card, passport, or other valid government-issued identification document of the shareholder;
2. Other supporting documents (if any), such as the Company Affidavit / Certificate of Incorporation (in the case of a juristic person);
3. Click “Next”;
4. Provide the proxy’s details and upload supporting documents as follows:
 - Full name of the proxy (in Thai);
 - Full name of the proxy (in English);
 - A copy of the proxy’s identification document;
 - A completed and duly signed Proxy Form;
5. Click “Next”;
6. The system will display the message “Your information has been successfully submitted.” Please verify the name, surname, and number of shares once again;
7. Close the window to complete the notification of intention to attend the Meeting.

- **In case the shareholder appoints an Independent Director as proxy**

1. Please prepare and upload the supporting documents for identity verification (same as in the case where the shareholder attends the Meeting in person);
2. Upload the completed and duly signed Proxy Form;
3. Click “Next”;
4. The system will display the message “Your information has been successfully submitted.” Please verify your name, surname, and number of shares once again;
5. Close the window to complete the notification of intention to attend the Meeting.

Note:

The system for notification of intention to attend the Meeting will be available from April 4, 2026 to April 23, 2026, or until the Meeting is completed. The system will not be available on Saturdays, Sundays, and public holidays.

➤ **Participation in the Meeting via Electronic Means (E-AGM)**

1. Once the shareholder or proxy has duly notified the intention to attend the Meeting and the information has been successfully verified, you will receive an e-mail from the E-AGM service provider containing the meeting access link and the user manual two (2) days prior to the Meeting date. Please carefully study the E-AGM user manual in advance. If you have not received such e-mail by April 24, 2026, please contact the Company immediately.
2. You are required to prepare the following information for login to the system:
 - **In case the shareholder attends the Meeting in person:**
Securities Account Number (Shareholder Registration Number) and National Identification Card Number of the shareholder.


• **In case of proxy appointment:**

National Identification Card Number and mobile phone number of the proxy.

3. The electronic Meeting and voting can be accessed via computer, notebook, tablet, or mobile phone through Web Browser: Google Chrome using 4G internet or standard home broadband internet.

**** Note:**

In case of access via tablet or mobile phone, the Zoom Cloud Meeting application must be installed prior to joining the Meeting. The application can be downloaded as follows:

iOS System	Android System
	
<p>https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307</p>	<p>https://play.google.com/store/apps/details?id=us.zoom.videomeetings</p>

4. The system will be available for access to the Meeting 120 minutes prior to the commencement of the Meeting. However, the live broadcast will begin only at the scheduled Meeting time.
5. Login to the Meeting system requires the shareholder registration number (Securities Account Number) and the shareholder’s National Identification Card Number.
6. Voting via the E-Voting system:
Shareholders may cast their vote for each agenda item by selecting one of the following options only: Approve, Disapprove, or Abstain.
In the event that no vote is cast for any agenda item, the system will automatically record the vote as “Approve” (by allocating the votes to the “Approve” option).
7. In the event of any technical difficulties or problems in using the E-AGM system, participants may contact OJ International Company Limited at the telephone number specified in the e-mail containing the E-AGM user manual.

***** This E-AGM will be conducted solely via electronic means. There will be no physical meeting venue provided. Shareholders are kindly requested not to travel to the Company’s office. *****

➤ **In case shareholders wish to appoint an Independent Director as proxy**

For shareholders who are unable to attend the E-AGM in person or are unable to appoint another person as proxy to attend the E-AGM on their behalf, and who wish to appoint an Independent Director as proxy, please submit the Proxy Form ([Attachment No. 10](#)), specifying one of the Independent Directors designated by the Company as proxy, together with supporting documents to the Company no later than **April 23, 2026** via the following channels:

- **E-mail:** corp_secretary@demco.co.th
- **Postal mail:** Company Secretary
DEMCO Public Company Limited
59 Moo 1, Suan Prik Thai Subdistrict,
Mueang Pathum Thani District,
Pathum Thani Province 12000

****Note:**

In the event that shareholders specify their voting instructions for each agenda item in the Proxy Form, the Independent Director shall vote in accordance with such instructions. For each agenda item, shareholders may cast only one vote: Approve, Disapprove, or Abstain. Split voting is not permitted (except in the case of voting by a custodian).

➤ **In the case of foreign investors who appoint a Custodian in Thailand to hold and manage their shares**

Please submit the following documents:

1. Proxy Form C (available for download from the Company’s website at <http://www.demco.co.th/investor> under “Investor Relations”), duly completed and signed by the grantor and the proxy, with a duty stamp of Baht 20 affixed;
2. A copy of the Certificate of Juristic Person Registration of the Custodian, certified true and correct by the authorized signatory of the Custodian or its authorized representative, and affixed with the company seal (if any);
3. A Power of Attorney from the shareholder authorizing the Custodian to execute the Proxy Form on his/her behalf;
4. A confirmation letter certifying that the person signing the Proxy Form on behalf of the Custodian is duly licensed to operate a custodial business;
5. A copy of the identification document of the proxy (e.g., national identification card, government officer identification card, or passport in the case of a foreign national), certified true and correct;
6. The above documents must be submitted via the following channels:
 - **E-mail:** corp_secretary@demco.co.th
 - **Postal mail:** Company Secretary
DEMCO Public Company Limited
59 Moo 1, Suan Prik Thai Subdistrict,
Mueang Pathum Thani District,

➤ **Submission of Suggestions or Questions regarding the Company’s business, industry, operating results, or any agenda items to be considered at the E-AGM**

Shareholders who wish to submit suggestions or questions may do so by either of the following two (2) methods:

1. Submission prior to the Meeting

Shareholders may submit suggestions or questions in advance via the following channels:

- **E-mail:** corp_secretary@demco.co.th
- **Telephone:** 02-959-5811 ext. 1269
- **Postal mail:** Company Secretary
DEMCO Public Company Limited
59 Moo 1, Suan Prik Thai Subdistrict,
Mueang Pathum Thani District,
Pathum Thani Province 12000

2. Submission during the Meeting

For participants attending the E-AGM, suggestions or questions may be submitted during the Meeting.

Participants must state their full name and indicate whether they are attending as a shareholder or as a proxy prior to submitting any question or suggestion.

The Company provides the following communication channels during the Meeting:

- Chat function (text messaging system);
- Voice communication channel, whereby participants may click the “Raise Hand” button and activate their microphone after receiving permission from the system administrator. Participants are kindly requested to turn off their microphone after finishing their remarks. (Further details are provided in the E-AGM user manual sent to participants via e-mail.)

Inquiries regarding the Meeting

If shareholders have any questions regarding the Meeting, please contact:

1. For matters relating to submission of identification documents for participation in the E-Meeting, please contact the Company Secretary via the contact details provided above.
2. For matters relating to the procedures for attending and voting via electronic means (E-Meeting), after identity verification has been successfully completed, please contact OJ International Company Limited (“OJ”) at the telephone number specified in the e-mail containing the E-AGM user manual, or via OJ Call Center at 02-079-1811.

Procedures for Attending the 2026 Annual General Meeting of Shareholders
via Electronic Means Wednesday, April 29, 2026
DEMCO Public Company Limited

